

# Wiltshire Squash Rackets Association

## Committee Meeting

3<sup>rd</sup> January 2019 – The Wessex Club

Present: Mike Stannard (Chair)      Apologies: Brian Brock (Website)  
Peter Goldson (Member)                      Clive Morgan (Treasurer)  
Dean Watkins (Sec/ES Liaison)  
Neil Marshman (Summer League/Juniors)  
Simon Williams (Media/Juniors)  
Nev Buckle (Winter League)  
Mike Hyland (Sec/Minutes)

### 1.0 Previous Minutes

The previous Committee Meeting minutes were on 26<sup>th</sup> July 2018.  
Approved and seconded.

### 2.0 Review of actions

Previous Actions

| Owner | Status | Action  |
|-------|--------|---|
| NB    | Closed | Circulate league playoff dates                              |
| NB/MS | Closed | Communicate rule change – Membership to ESR                 |
| NB    | Closed | Communicate rule change – Div 1 games on Thursday...        |
| MS    | Closed | Charitable status – liaise with Richard Antcliff            |
| MS    | Closed | County Selection – discuss with team captains               |
| DW    | Closed | Contact Josh Taylor ESR if no dates by 15 <sup>th</sup> Aug |
| MS    | Closed | Contact Josh Taylor and hand over ?                         |
| MS    | Closed | Circulate proposed response to P. Clarke/S. Wakefield       |
| MH    | Closed | Send Letter heading to MS                                   |
| MS    | Closed | If ok – send to Paul/Steve                                  |
| MH    | Closed | Attend next CAN meeting (8/9/18)                            |

#### 2.1 Further actions as a result of actions above.

**Action:** MH – Check with Clive Morgan (CM) that rebate will now arrive in full as a result of rules changes and enforcement above.

**Action:** NM to discuss with Brian Brock(BB) – the scorecard needs the ESR number against each player when entered.

**Action:** MH to investigate putting minutes on the website.

### **3.0 Junior Programme**

- There has been a hand-over from DAX to SW and NM.
- We have a Closed Tournament in January and entries are open
- Currently Neil and Simon are communicating with Parents around the new Set-up and how to access County Squads.
- The junior committee is being established.
- Selection for Junior squads underway.
- Junior finances will remain with Brian and Ros Brock.
- **Action:** NM to propose email to Parents and then send.
- **Action:** SW/NM to seek clarity from Ros Brock on Finances available.

### **4.0 Replacement Chair**

- MS is stepping down on or before the next AGM
- **Action:** ALL Consider possible names.
- **Action:** MH send to membership DB a request for possible replacement.
- **Action:** MS to create a job description for Chairman role.

### **5.0 Charitable Incorporation**

- MS has spoken with Richard Antcliffe – but Richard hasn't come back since the end of the summer.
- The task was to understand the likely costs. They are thought not to be large. Probably the only real effort would be to get the accounts into an acceptable format and lodged with a government authority.
- We will need to nominate officers as Trustees.
- **Action:** MS to include detail into Chairman Job Description

### **6.0 Club & County Welfare Officer**

- This will probably become a requirement from ESR in the near future.
- **Action:** MS – to locate a Job Description for this role.
- **Action:** MS to complete ESR survey

### **7.0 County Tournament Dates**

- O'35s 16/17<sup>th</sup> March – MH organise, Wessex

- O'45s 27/28<sup>th</sup> April – MS will organise. Possible Springfield venue.
- Racketball 22<sup>nd</sup> June – NB to organise.. Wessex
- Doubles – Howard Wilson to confirm dates **Action**: DW to check with Howard.

## 8.0 Inter-county Sides

- Wilts will enter the following teams:-
  - Seniors – James Ryan
  - O'45 – Nige Rowe
  - O'60 – Clive Morgan
- **Action**: MH to provide Lists of O45 and O60 members to DW
- **Action**: DW to provide a list of (above) to Nigel and Clive with Squash Levels
- **Action**: MH to contact James Ryan and offer any membership details he may need.

## 9.0 Promotional/Marketing Policy

There is a possible need to create some kind of flyer or poster that can be used to point members of the public to our sources of information.

**Action**: SW - agree poster design

## 10.0 Expenses Policy

Following a review of the Expenses policy it was agreed (6/0) to amend the allowable expenses as follows:-

- Mileage rises to 20p p/m
- Accommodation rises to £30 pp/night

**Action**: MH to update expenses policy documents.

## 11.0 Date next AGM

22<sup>nd</sup> June – Wessex club.

This will be during the Racketball tournament during the lunchtime break.

**Action**: NB to make allowance on schedule

**Action**: MH to announce and advertise.

## 12.0 AOB.

### 12.1 Racketball league

NB proposed a racketball league. Teams of 3 , playing on a Monday, weekly, no food. Passed (6/0)

**Action**: NB create PDF scoresheet with key rules differences.

**Action**: NM/NB to look at possible sponsorship

## ***12.2 Non-activated ESR Members playing in the leagues***

MH raised the issue of players continuing to play in our leagues. That these individuals refuse to activate their (already paid-for) membership. As result their team continue to attract penalty points.

Penalties are there to enforce a certain behaviour. If the individuals refuse to play according to the league rules then they should not participate.

This is a Wessex issue and the committee understand that the Wessex squash club have dealt with it.

## ***12.3 Wiltshire Junior Squash website.***

- Dax's son has been running the WJS website.
- He is now proposing a £10/hr charge to maintain the site and add new content.
- Brian Brock is prepared to host this alongside the main website.
- After discussion the committee was not happy to have unquantifiable charges and it was proposed that we should accept Brian's offer for a short period  $\frac{3}{4}$  months and seek other solutions.
- **Action:** NM/SW to discuss with Brian and DAX's son.

## ***12.4 Development Plan***

**Action:** MS to work on a Development Plan and prenet at the next AGM.

## ***12.5 Formal Thanks***

The committee want to acknowledge MS as chair and thank him for his service.

Additionally; the committee keen to thank Rish Green, Chris Greenwood and Nick Hartley at DA for getting the club going again and participating in the leagues.

## Actions table

| Owner | Status | Action   |
|-------|--------|--|
| MH    |        | Check with CM rebate status following rule change                            |
| NM    |        | Discuss with BB online scorecard and ESR number                              |
| MH    |        | Investigate putting minutes on website                                       |
| NM    |        | Propose and then send email to Parents on new junior setup                   |
| SW/NM |        | Seek clarity from Ros Brock on Junior Finances                               |
| MH    |        | Send email to all members on replacement chairman                            |
| MS    |        | Create Job Description for chairman role                                     |
| MS    |        | Locate Welfare officer JD<br>Include Welfare officer detail into Chairman JD |
| MS    |        | Complete ESR Survey before end of Jan  |
| DW    |        | Check doubles dates with Howard Wilson                                       |
| MH    |        | Provide list of O45 and O60 members to DW                                    |
| DW    |        | Provide lists above to CM and NR with Squash Levels                          |
| MH    |        | Reach out to James Ryan and offer membership details                         |
| SW    |        | Agree poster design and printing.  |
| MH    |        | Update Expenses policy as agreed online                                      |
| NB    |        | Create downloadable PDF scoresheet with key rules changes for racketball.    |
| NM/NB |        | Look for possible Racketball sponsorship                                     |
| NM/SW |        | Discuss WJS website with Brian Brock and Dax's son                           |
| MS    |        | Presnet Development plan at AGM  |